

Convention Rules for Odd Years
Senate District 36 of the Republican Party of Minnesota
Proposed March 18, 2023

1 **1. Order of Business:**

2 1.1 The order of business of this convention shall be listed in the official Agenda of the Convention, subject
3 to the discretion of the presiding Chair. The Convention Chair shall have the prerogative to suspend the
4 order of business for the purpose of introducing other matters pertinent to the business of the
5 convention.

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7 **2. General Rules and Procedures:**

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9 2.1 **Robert's Rules of Order, Newly Revised**: shall be the parliamentary authority on all points not covered
10 by the Constitution of the Republican Party of Minnesota, the statutes of the State of Minnesota, official
11 Call of the Convention, the Constitution adopted by this Convention, or the Rules adopted by this
12 Convention.

13 2.2 **Quorum**: a) The quorum for convening the Convention shall consist of **15%** (percent) of the delegates or
14 their alternates accredited to the Convention and shall be based on the preliminary report of the
15 Credentials Committee. b) The quorum for conducting business at the Convention shall be **50%**
16 (percent) of the total number of registered delegates and seated alternates as determined by the Final
17 Report of the Credentials Committee.

18 2.3 **Appointments**: The Convention Committee, Parliamentarian, Secretary, Tellers, Timekeeper, Sergeant-
19 at-Arms, and other functional positions, as needed, shall be appointed by the Convention Chair.

20 2.4 **Signs and Literature**: Candidate or issue signs are specifically prohibited over, behind or on the stage,
21 front wall or head table area. All written material shall have a disclaimer that shows the person or
22 organization responsible for the document. Any documents not having a disclaimer shall be seized by
23 the Sergeant-at-Arms.

24 2.5 **Facility Rules**: The Convention attendees shall abide by the rules set forth by the facility.

25 2.6 **Persons Permitted on the Floor**: Only Convention officials, registered delegates, seated alternates, and
26 authorized guests shall be permitted on the floor.

27 2.7 **Effective Time**: All provisions of these rules shall become effective immediately upon their adoption by
28 the Convention.

29 2.8 **Amendment of the Rules**: Once adopted, these rules shall not be amended nor suspended except by a
30 two-thirds (2/3) vote of the Convention.

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32 **3. Seating of Delegates and Alternates:**

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34 3.1 **Permanent Roll**: The permanent roll of the Convention shall be constituted as follows:

35 3.1.1 The duly elected delegates of each precinct, elected at the last caucus, within the boundaries of
36 Senate District 36, who are present and registered.

37 3.1.2 The duly elected and seated alternates for the absent delegates.

38 3.1.3 A delegate arriving late shall be seated as soon as they register (Note: registration closes **30**
39 **minutes after opening gavel.**), or when they return to the convention floor, replacing the lowest
40 ranked seated alternate, except when a ballot is in progress.

41 3.1.4 If a precinct has an insufficient number of delegates and alternates to fill its delegation, that
42 precinct shall have incomplete representation.

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43 3.2 **Seating of Alternates**: Alternates shall be seated in the order of rank determined at their precinct
44 caucus. If a precinct did not record rankings, the alternates will be chosen by coin flip to determine
45 seating. In the event that the Precinct Chair is absent, the next highest precinct officer shall assume the
46 responsibilities for the Precinct Delegation. If no precinct officer is present, the Convention Chair shall
47 designate a delegate as Acting precinct Chair for the Convention. Cross seating of alternates into other
48 precincts within their Congressional District and House District, will be allowed after the final credentials
49 report to allow precincts to fill their allotment of delegates for this convention.

50 3.3 **Disputes and Challenges**: Any dispute in the filling of a delegation, or challenge made to the
51 qualifications of a delegate or alternate, shall be referred to the Credentials Committee Chair – Subject
52 to appeal of the Convention Chair.

53 3.4 **Credentials Report**: The Credentials Committee shall report when requested by the Convention Chair.
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55 **4. Speaking:**
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57 4.1 **Manner of Addressing the Convention**: A registered delegate or seated alternate wishing to speak shall
58 rise, approach a microphone, address the Chair, and state their name, precinct, and purpose for rising.
59 The time allotted for speaking shall be limited to one (1) minute.

60 4.2 **Debate**: The total time allotted for debate on any amendment to a motion shall be six (6) minutes with
61 equal and alternating time allotted for pro and con speakers. Each speaker shall be limited to one (1)
62 minute. No person shall be allowed to speak a second time until all those desiring to speak have had a
63 first opportunity to do so and no delegate may speak more than two (2) times on the same questions.
64 At least one (1) speaker for each side of the question shall be afforded the opportunity to speak to an
65 issue before a “call for the question” shall be in order. The Convention Chair may request that a
66 motion/amendment/resolution be available in writing prior to any debate.

67 4.3 **Time Allotted for Speeches**: At any time, the Convention Chair may recognize dignitaries such as
68 congressional or statewide candidates, statewide or federal elected GOP legislators, state constitutional
69 officers, or county commissioners, to address the Convention. In order for the Convention to proceed in
70 a timely manner, the time allotted for said dignitaries shall be limited to three (3) minutes, additional
71 time may be allotted as needed, at the discretion of the Chair.
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73 **5. Voting:**
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75 5.1 **Eligible Voters**: Only delegates and seated alternates registered and present at the Convention shall be
76 permitted to vote. (Note: registration closes 30 minutes after opening gavel)

77 5.2 **Manner of Voting**: The vote on all questions shall be by voice vote subject to the following restrictions.

78 5.2.1 A rising vote shall be taken if requested by at least two (2) delegates or at the discretion of the
79 Convention Chair.

80 5.2.2 A secret ballot shall be if requested by at least twenty (20) delegates or at the discretion of the
81 Convention Chair.

82 5.2.3 SD 36 shall use an Electronic Voting System for electing the BPOU Officers. Voting for State
83 Central Committee Delegates and Alternates shall be conducted concurrently, by electronic voting
84 for CD4, and paper ballots for CD6.

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- 85 5.3 **Unit Rule:** There shall be no voting by proxy or unit rule. “Unit Rule”, as used in this section, means any
86 agreement entered into by any delegation that a majority of votes from the delegation on any issue or
87 election will bind the total delegation to vote as a unit on such issue of election.
- 88 5.4 **Disputes:** If there is a dispute as to the vote of any precinct, the Convention Chair shall instruct the
89 Head Teller and tellers to canvas the vote of said precinct and then report to the Convention.
- 90 5.5 **Second:** No second shall be required to a motion to adopt the majority report of any committee. A
91 minority report of any committee may be offered for substitution for the majority report if supported by
92 at least one-third (1/3) of the committee members.

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94 **6. Election of BPOU Officers**

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96 6.1 **Eligibility for Office:** All persons eligible to vote in State/Federal elections and who reside in Senate
97 District 36 are eligible for election to BPOU Office of SD 36.
- 98 6.2 **BPOU Officers:** As stated in Article III Section 2 of the SD36 Constitution, The Officers of the BPOU shall
99 be:
- 100 6.2.1 Chair, A-side Deputy Chair, B-side Deputy Chair, Secretary, and Treasurer; three (3) to seven (7)
101 Vice Chairs. The A-side and B-side Deputy Chairs shall reside within their respective house districts.
- 102 6.2.2 At least one (1) Vice Chair shall reside on the A-side and one (1) on the B-side
- 103 6.2.3 Officers shall be elected at-large; except that Deputy Chairs shall be elected by delegates and
104 seated alternates from their respective house district.
- 105 6.3 **Nominations:** Any person wishing to be considered for an Officer position in the BPOU should submit
106 their name and officer position to the Registration/Check-in Volunteer. All names must be registered by
107 the close of registration at 10:30 am. Nominations by proxy shall not be allowed unless submitted in
108 writing with the nominee’s own signature or from the nominee’s own email account.
- 109 6.4 **Addressing the Convention:** Each candidate nominated for office shall be allowed a total of three (3)
110 minutes to address the Convention before voting takes place. The order of all speeches shall be
111 determined by alphabet, A-Z or Z-A as determined at the time by coin toss and listed on the electronic
112 ballot board.
- 113 6.5 **Voting:** If only one candidate is running for a specific office, voting may be conducted by a voice vote. If
114 more than one candidate is running for a specific office, voting will be conducted by an Electronic Voting
115 System.
- 116 6.6 **Election Results:** Any person shall be elected Chair, Deputy Chair, Treasurer or Secretary who receives
117 the highest number of votes electronically cast on the ballot for that position.

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119 **7. Nominations and Elections of Delegates and Alternates to State Central Committee**

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121 7.1 **Eligibility:** All persons eligible to vote in State/Federal elections and who reside in Senate District 36 are
122 eligible for election as a State Central Committee Delegate/Alternate
- 123 7.2 **Nominations:** Any person wishing to be considered for nominations to the State Central Committee as a
124 Delegate Candidate, shall submit their name to the Registration/Check-in Volunteer, or add it to the
125 designated State Central Delegate Candidate Sign-Up sheet by **10:30 am**. Nominations by proxy shall not
126 be allowed unless submitted in writing with the nominee’s own signature or from the nominee’s own
127 email account. Further nominations from the floor shall not be in order.

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- 128 7.3 **Addressing the Convention:** Each nominee shall be allowed a total of one (1) minute to address the
129 Convention before voting takes place. The order of all speeches shall be determined by alphabet, A-Z or Z-
130 A as determined at the time by coin toss and listed on the electronic ballot board.
- 131 7.4 **Voting/Rank:** There will be one ballot for State Central Committee for CD4 and one for CD6. CD4 will vote
132 by electronic voting system. With paper ballots, the Tellers for CD6 will tally the votes: highest vote first,
133 lowest vote last. CD4 is allotted 3 Delegates/9 Alternates. CD6 is allotted 2 Delegates/6 Alternates.
- 134 7.4.1 Nominees ranked 1 - 3 will be declared Delegates to State Central from CD4
- 135 7.4.2 Nominees ranked 4 - 12 will be declared Alternates to State Central from CD4 ranked by vote
136 totals. Ties will be broken by a coin toss by the BPOU Officers.
- 137 7.4.3 Nominees ranked 1 & 2 will be declared Delegates to State Central from CD6
- 138 7.4.4 Nominees ranked 3 - 8 will be declared Alternates to State Central CD6 and ranked by vote
139 totals. Ties will be broken by a coin toss by the BPOU officers.
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- 141 **8. Report of Convention Results:**
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- 143 8.1 At the conclusion of your convention, the Convention Secretary will report the BPOU officers and
144 Delegates/Alternates from CD4 and CD6 to State Central Committee back to MN GOP HQ for record-
145 keeping purposes. See the website MNGOP.org/party-resources for the appropriate form to complete
146 and mail back to Andy Aplikowski at aaa@mngop.com. Also send the SD 36 Constitution and Bylaws.
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- 148 9. **Adjournment:** A motion to adjourn the Convention shall not be in order until all items on the Agenda have
149 been addressed on the convention floor excluding agenda item "other business".

DRAFT: Convention Rules for SD 36 in Odd Years
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