

**THE CONSTITUTION OF THE REPUBLICAN PARTY OF MINNESOTA**  
**SENATE DISTRICT 36**  
**Approved March 18, 2023**

1 **Preamble:**

2 It shall be the principal responsibilities of this organization: to assist all endorsed Republicans seeking public office  
3 within our boundaries; to expand the membership of the party within our boundaries; and to organize each voting  
4 district within our boundaries.

5 **ARTICLE I. NAME, OBJECTIVES and MEMBERSHIP**

6 **Section 1 Name:** The name of this organization shall be The Republican Party of  
7 Minnesota Senate District 36; hereinafter referenced as the BPOU. BPOU stands for "Basic Political Organizing  
8 Unit". Within this document:

- 9 A. MNGOP refers to the Republican Party of Minnesota
- 10 B. CD4 refers to the Fourth Congressional District Republican Party of Minnesota
- 11 C. CD6 refers to the Sixth Congressional District Republican Party of Minnesota.

12 **Section 2 Objectives:** The primary objectives of the BPOU shall be:

- 13 A. To recruit and elect endorsed Republicans to public office
- 14 B. To organize each voting district within our boundaries
- 15 C. To promote Republican philosophy.

16 **Section 3 Membership:** General membership of the BPOU shall consist of all citizens eligible to vote in the district  
17 who support the objectives of the Republican Party. Nothing in this constitution shall be construed to deny or  
18 abridge the rights of any citizen to participate in any party caucus, primary or convention, where he/she is  
19 entitled by law to participate. Payment of dues shall not be required as a condition of membership.

20 **ARTICLE II. BPOU FULL COMMITTEE**

21 **Section 1 Membership:** Membership of the Full Committee shall consist of the following residents of this Senate  
22 District:

- 23 A. Each Precinct's Ranking Officer or designee
- 24 B. BPOU Officers
- 25 C. State Central Delegates and Alternates
- 26 D. Current MN House District 36A and 36B State Representatives and MN Senate District 36 Senator if  
27 elected as a Republican
- 28 E. Former Minnesota state legislators, constitutional officers and members of Congress who reside within  
29 the BPOU, and who were elected as Republicans.

30 **Section 2 Duties:** The duties of the Full Committee and its members shall be to:

- 31 A. To manage the affairs and carry out the programs of the Republican Party within the district, pursuant  
32 to the MNGOP Constitution, CD4 and CD6 Constitutions, this Constitution and in accordance with the  
33 laws of the State of Minnesota.
- 34 B. To direct the Executive Committee in fulfillment of its duties.
- 35 C. To organize all voting units within the BPOU boundaries to facilitate all elections.
- 36 D. To recruit candidates for partisan and non-partisan public office.
- 37 E. To assist the campaigns to elect endorsed Republican legislative candidates for MN State Senator and  
38 for MN State Representative within the district.
- 39 F. To assist the campaigns of all other endorsed and recommended Republican candidates for public  
40 office when at least a part of the electorate resides within the district.

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41 **Section 3 Voting:** Each member of the Full Committee in attendance shall have one vote. Members may attend  
42 by electronic means if such means were specified in the meeting notice. There shall be no voting by proxy.

43 **Section 4 Quorum:** A quorum, consisting of seven (7) members of the Full Committee, shall be required to  
44 transact business at a Full Committee meeting; of which, at least three (3) shall be BPOU officers.

45 **Section 5 Meetings:** The Full Committee shall meet at least four (4) times each year with at least ten (10) days'  
46 notice. If a change to the time or place of the meeting occurs, members are entitled a minimum twenty-four (24)  
47 hour notice submitted electronically, or orally stating the changes.

**ARTICLE III. BPOU EXECUTIVE COMMITTEE**

48 **Section 1 Membership:** Membership of the Executive Committee shall consist of the following residents of this  
49 BPOU:

- 50 A. BPOU Officers
- 51 B. State Central Delegates

52 **Section 2 BPOU Officers:** The Officers of the BPOU shall be: Chair, A-side Deputy Chair, B-side Deputy Chair,  
53 Secretary and Treasurer; three (3) to seven (7) Vice Chairs. The A-side and the B-side Deputy Chairs shall reside  
54 within in their respective house districts; At least one (1) Vice Chair shall reside on the A-side and one (1) on  
55 the B-side. The Chair and at least one Deputy Chair shall be named deputy treasurers.

56 A. Elections of Officers:

- 57 1. BPOU Officers and State Central Delegates and Alternates shall be elected at the annual  
58 Convention held in **odd** numbered years.
- 59 2. Officers shall be elected at-large; except that Deputy Chairs shall be elected by delegates and  
60 seated alternates from their respective sides.
- 61 3. State Central Delegates and Alternates shall be elected by delegates and seated alternates  
62 from their respective congressional districts.
- 63 4. The Officers term shall be two years with no person holding the same office for more than  
64 two consecutive full terms, except that the Treasurer shall have no limit on terms.

65 B. Vacancies: Any vacancy shall be filled by election by the Full Committee within forty-five (45) days.

- 66 1. If the BPOU Full Committee does not act within that time, then the BPOU Executive  
67 Committee shall fill the vacancy.
- 68 2. Approval to fill a vacancy requires a simple majority vote.
- 69 3. Notice of a meeting to fill a vacancy shall be transmitted electronically or on paper to all Full  
70 Committee members not less than ten (10) days in advance of the meeting. A meeting to fill a  
71 vacancy shall convene not more than thirty (30) days after the vacancy occurs. (This may be  
72 at the regular monthly meeting.)

73 C. Duties: It shall be the responsibility of the Executive Committee to:

- 74 1. Administer the affairs of the party within this BPOU under the direction of the Full  
75 Committee.
- 76 2. Elect endorsed Republicans to public office.
- 77 3. Consult with and advise the Precinct Officers.
- 78 4. Assist Precinct Officers as needed in recruiting and training Delegates and Alternates and to  
79 accomplish such other tasks as may be assigned to them.
- 80 5. Attend MNGOP, CD4 and CD6 meetings and training sessions.
- 81 6. Fulfill responsibilities as required by the CD4 and CD6 Constitutions.
- 82 7. Call and set the agenda for Executive and Full Committee meetings.
- 83 8. Maintain an accurate voter database and any other database deemed necessary by the Full  
84 Committee.

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- 85           9.       Require the Chair, a Deputy Chair, or designated Vice Chair to preside at all Full and  
86           Executive Committee meetings.
- 87           10.       Designate four (4) people to represent this BPOU on the CD4 Full Committee as follows:  
88                     a.       They shall designate four (4) members of the Executive Committee that reside in  
89                     CD4 and forward the names, addresses and emails.  
90                     b.       If there are not four (4) members of the Executive Committee that reside in the 4<sup>th</sup>  
91                     District, they shall designate Delegates or Alternates to CD4 as representatives to  
92                     the CD4 Full Committee.  
93                     c.       Once the CD4 Full Committee is established, any member that is unable to attend a  
94                     CD4 Full Committee meeting may designate any member of the BPOU's Executive  
95                     Committee who resides in CD4 or a Delegate or Alternate to CD4 to attend in their  
96                     place and shall inform the Chair and appropriate Deputy Chair.
- 97           11.       Designate two (2) people to represent this BPOU on the CD6 Full Committee as follows:  
98                     a.       They shall designate two (2) members of the Executive Committee that reside in  
99                     CD6 and forward the names, addresses and email.  
100                    b.       If there are not two (2) members of the Executive Committee that reside in CD6,  
101                    they shall designate Delegates or Alternates to CD6 as representatives to the CD6  
102                    Full Committee.  
103                    c.       Once the CD6 Full Committee is established, any member that is unable to attend a  
104                    CD6 Full Committee meeting may designate any member of the BPOU's Executive  
105                    Committee who resides in CD6 or a Delegate or Alternate to CD6 to attend in their  
106                    place and shall inform the Chair and appropriate Deputy Chair.
- 107           12.       Require the Secretary to keep and maintain the minutes of the proceedings of all Committee  
108           meetings.
- 109           13.       Require the Treasurer to be responsible for the financial matters of the BPOU. It shall be the  
110           responsibility of the Treasurer to file financial reports required by MN State Statute.

111 **Section 3 Voting:** Each member of the Executive Committee in attendance shall have one vote. Members may  
112 attend by electronic means if such means were specified in the meeting notice. There shall be no voting by proxy.

113 **Section 4 Quorum:** A quorum shall consist of five (5) members of the Executive Committee in order to transact  
114 Executive Committee business.

115 **Section 5 Meetings:** The Executive Committee shall meet at least ten (10) times per year and when necessary,  
116 with seven (7) days' notice to maintain organized operation of the BPOU. If a change to the time or place of the  
117 meeting occurs, members are entitled a minimum twenty-four (24) hour notice submitted electronically, or orally  
118 stating the changes. In the event of a bona fide emergency, a meeting may be called with one (1) days' notice for  
119 the sole purpose of addressing the emergency.

120 **Section 6 Removal:** Any Executive Committee Officer or any member of the Executive Committee may be  
121 removed by a two-thirds (2/3) vote of the members present at a properly noticed meeting of the full committee.  
122 The charges shall be listed in the meeting notice.

123           A.       Reasons for considering removal to be:

- 124                     1.       Failing to perform the duties or tasks required of their position.  
125                     2.       Actions that violate this BPOU Constitution or Bylaws.  
126                     3.       Actions taken as a member of the committee that don't coincide with the Republican  
127                     Party Platform.

128           B.       After specific reasons for removal are presented, the member in question may appeal their removal to  
129           the Full Committee.

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130 C. Executive committee members in attendance will make up the voting strength.

131

132 **ARTICLE IV. STANDING COMMITTEES**

133 Immediately following BPOU conventions held in **odd** numbered years, the BPOU Chair, with the consent of the  
134 Executive Committee, may appoint standing committees such as: Candidate Search, Voter Identification, Research,  
135 Publicity, Training, and any others as deemed necessary. Standing committees may be updated as deemed  
136 necessary.

137 A. Committees shall meet at the call of the Committee Chair or the BPOU Chair.

138 B. The Chair and Deputy Chairs shall be ex officio voting members of all standing committees.

139 **ARTICLE V. PRECINCT ORGANIZATION**

140 **Section 1 Election of Precinct Officers:** There shall be in each Precinct a Committee, consisting of a Chair and such  
141 other Officers as may be prescribed, all of whom shall be elected at the Precinct caucuses held in even numbered  
142 years.

143 **Section 2 Duties:** It shall be the responsibility of the Precinct Officers to:

144 A. Improve the organization of the Precinct.

145 B. Recruit and inform BPOU Delegates/Alternates.

146 C. Conduct training sessions.

147 D. Complete voter surveys.

148 E. Conduct voter registration programs.

149 F. Conduct BPOU authorized finance drives.

150 G. Participate in the "Get-out-the-Vote" campaign.

151 H. Accomplish such other legitimate tasks as may be assigned to them by the Full Committee.

152 **Section 3 Vacancies:** Any vacancy in a Precinct Office shall be filled by election within forty-five (45) days from the  
153 date the vacancy occurs. If the Precinct fails to act, The Full Committee may fill the vacancy within forty-five (45)  
154 days.

155 **Section 4 Official Precinct Caucus and Statutory Procedure:** The official Precinct Caucus shall be called and  
156 conducted by the BPOU as provided by the laws of the State of Minnesota and as directed by the MNGOP.

157 A **special precinct caucus** for one or more Precincts may be called by the Chair with the approval of the Executive  
158 Committee in the manner prescribed by statute for biennial Precinct caucuses for purposes such as filling vacancies  
159 in the Precincts where such exist at the time of notice.

160 **ARTICLE VI. CONVENTIONS**

161 **Section 1 Composition:** The BPOU Convention shall be composed of Delegates elected at the precinct caucuses  
162 that are held in each precinct every even numbered general election year as required by Minnesota statutes. The  
163 number of Delegates and Alternates at each convention and the basis of their apportionment shall be determined  
164 by the BPOU committee, provided that such basis shall be uniform throughout the BPOU and shall be based on  
165 the vote cast for the Republican candidate for Governor or President in the preceding even year statewide  
166 general election.

167 **Section 2 Time and Purpose:** The BPOU Convention shall be held annually at the call and direction of the MNGOP  
168 and the BPOU Executive Committee.

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170 **Special BPOU Conventions** may be held at the call of the MNGOP, CD4 or CD6 Committees, or the BPOU Executive  
171 Committee at such time and for such purpose, place and manner as the committee calling the convention may  
172 determine.

- 173 A. Notice for all conventions shall be mailed or emailed no less than ten (10) days prior to the date of the  
174 convention.
- 175 B. For an endorsing convention for a special election or for a post-primary endorsing convention, the call  
176 shall be issued no less than five (5) days prior to the convention.

177 **Section 3 Registration:**

- 178 A. Registration fees may be assessed Delegates and Alternates attending a convention.
- 179 B. Once a Delegate or seated Alternate has registered for the convention, he/she remains part of the  
180 voting strength of the convention even if he/she leaves the convention prior to adjournment.
- 181 C. A convention may close registration of Delegates and Alternates only if the Convention Call states the  
182 time at which registration will close. If the Call states a registration closing time the convention may  
183 permit a later closing time for registration or remain open regardless of the language in the call.

184 **Section 4 Quorum:**

- 185 A. The quorum for convening the BPOU Convention:
  - 186 a. shall be twenty percent (20%) of the total number of Delegates elected at the last Precinct Caucus  
187 for Presidential election years.
  - 188 b. shall be fifteen percent (15%) of the total number of Delegates elected at the last Precinct Caucus  
189 for non-Presidential years.
- 190 B. Once convened, the quorum for conducting the business of the BPOU Convention shall be fifty percent  
191 (50%) of the voting strength of the convention.

192 **Section 5 Pre-Convention Committees:** Prior to each BPOU convention, the Executive Committee shall establish  
193 such committees as Rules, Credentials, Nominations, Arrangements, Constitution, and any other committees  
194 deemed necessary to conduct the business of the convention.

- 195 A. Membership of each Convention Committee shall consist of at least two (2) Delegates or Alternates to  
196 the BPOU Convention.
- 197 B. The Chair of each committee shall be selected by the BPOU Chair with the consent of the Executive  
198 Committee.

199 **Section 6 Special Conventions:** Special conventions may be held at the Call of the MNGOP, CD4, or CD6  
200 Committees, or the BPOU Executive Committee at such time and for such purpose, place and manner as the  
201 committee calling the convention may determine:

- 202 A. Endorsing Conventions:
  - 203 1. A convention may be called pursuant to the MNGOP, CD4 and CD6 Constitutions when it is  
204 desired to endorse candidates for public office. Only those Delegates and Alternates residing  
205 within the geographic area of the office for which the endorsing convention was called shall  
206 receive the call and may vote.
  - 207 2. Any candidate for public office may be granted pre-primary endorsement by the authorized  
208 convention if he or she receives 60% of the voting strength of the convention as established  
209 by the last report of the Credentials committee preceding the vote.
  - 210 3. If the public office sought is legally partisan, then the candidate, prior to being considered for  
211 pre-endorsement, must agree to seek the office as a Republican if he or she receives the  
212 endorsement.
  - 213

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214 **Section 7 Rules:** BPOU Conventions shall be governed by the MNGOP Constitution, CD4 and CD6 Constitutions,  
215 this Constitution and By-Laws, if any, and Minnesota law. The BPOU Convention may not adopt rules inconsistent  
216 with the preceding. In the absence of any rule to the contrary, the current Robert's Rules of Order, Newly Revised  
217 shall govern.

218 **Section 8 Presiding Officer:** The BPOU Chair or designee shall convene the Convention. The convention shall  
219 decide who serves as the Permanent Chair of the Convention.

220 **Section 9 Business:** The BPOU Convention shall transact such business as specified in the Call of the convention  
221 and may transact such other business as may properly come before it.

222 **Section 10 Election of Delegates and Alternates to MNGOP, CD4 and CD6 Conventions:** Delegates and Alternates  
223 to the CD4 and CD6 conventions and to the MNGOP convention shall be elected at the BPOU convention in **even**  
224 numbered years. The number of Alternates elected by the Convention may be no more than twice the number of  
225 Delegates allocated to the BPOU. If any Delegate to the MNGOP, CD4 or CD6 Conventions is absent then an  
226 Alternate shall be seated in his/her stead in the rank order of their election. The order of ranking Alternates shall  
227 be in the order of votes received at the BPOU Convention. Ties shall be broken by lot. Alternate ranking shall be  
228 provided to the MNGOP, CD4, and CD6.

229 **Section 11 Election of State Central Delegates and Alternates:** Delegates and Alternates to the MNGOP State  
230 Central Committee shall be elected in **odd** numbered years in a manner determined by provisions of the MNGOP,  
231 CD4 and CD6 Constitutions. The number of Alternates to the MNGOP Central Committee shall be no more than  
232 three (3) times the number of Delegates allocated. Alternates elected to the State Central Committee shall be  
233 ranked and seated in the order of the number of votes received. Ties shall be broken by lot. Rankings provided to  
234 the MNGOP, CD4 and CD6.

235 **ARTICLE VII. AMENDMENTS TO THE CONSTITUTION**

236 This constitution may be amended at any BPOU Convention by two-thirds (2/3) vote of the Delegates and seated  
237 Alternates provided that any proposal for amendment shall be referred to the Constitution Committee for  
238 consideration and recommendation before being voted on by the Convention. Amendments shall become effective  
239 immediately upon adjournment of the Convention.

240 **ARTICLE VIII. GENERAL PROVISIONS**

- 241 A. By-Laws. The Full Committee is authorized and empowered to adopt By-Laws that are consistent with the  
242 Constitution. Proposed By-Laws or amendments to the By-Laws shall be submitted in writing and adopted  
243 by majority of the membership in attendance. Copies of all proposed By-Laws and amendments shall be  
244 transmitted electronically or on paper to all Full Committee members not less than ten (10) days prior to  
245 the meeting when said By-Laws or amendments are to be voted upon.
- 246 B. Should any portion of the CD4 or CD6 Constitutions pertaining to this BPOU conflict, then that portion shall  
247 be governed by the MN State Republican Party Constitution.
- 248 C. In the event the State Legislative lines are redrawn, the Executive Committee shall have the power to  
249 dissolve this BPOU by a two-thirds (2/3) majority vote.
- 250 D. The BPOU may choose to reorganize as separate House District BPOUs. This reorganization would require a  
251 simple majority of delegates at a special convention or a regularly scheduled convention.

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